OZFORD

Institute of Higher Education

Study in Australia
Make a difference

An Adventure through Education

Welcome to Ozford Institute of Higher Education (OIHE). We are an innovative educational institution located in the heart of Melbourne and are proud of our highly qualified and experienced academic staff with a track record of scholarship and academic leadership.

Ozford Institute of Higher Education offers courses that prepare you for a successful professional career. For example, the Bachelor of Business (Accounting) degree will lead you to gain professional membership with the CPA Australia, CAANZ, ACCA or ICMA. Bachelor of Business degree will qualify you to become a member of the Institute of Managers and Leaders Australia and New Zealand (IML ANZ). Ozford is comitted to providing quality educational programs for students to achieve their educational and personal goals and embrace lifelong learning.

Our institution fosters a personalised environment where students can develop skills and values to enable them to participate effectively in their chosen career field and the wider community. Our staff, modern facilities and practical learning programs will provide you with the tools to achieve your study and professional goals. Our spacious classrooms have ample natural light and are equipped with the latest technology to provide a dynamic learning environment. Students also have access to wide-ranging library and online resources, computers, free Wi-Fi and internet, printing, and kitchen facilities.

So, please look through this course guide, see what we have to offer and start your education journey with us.

We look forward to welcoming you.

Contents

Emeritus Professor John Rickard
Chair of Governing Board

Australia
FutureUnlimited

ieaa
International Education
Association of Australia

AIA
THE ASSOCIATION OF INTERNATIONAL ACCOUNTANTS

CPA
AUSTRALIA
ACCREDITED PROGRAM

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

CMA
AUSTRALIA • NEW ZEALAND
Certified Management Accountants

ACCA Think Ahead

Learning in OZFORD

Your development is our ultimate measure of success. No matter you are a fresh graduate from high school or an experienced professional, we will strive to provide the best support for your academic, professional, and personal developments. We are keen on helping you to get the most from your experience with us.

Professor Michael Tse
Academic Dean

Our facilites

Classrooms

Student lounges

Self-study room

Student kitchen

Library

65" Interactive TVs

Courses

Master of Information Technology

Master of Business Administration

Master of Professional Accounting

Graduate Diploma in Information Technology

Graduate Diploma in Management

Graduate Certificate in Information Technology

Graduate Certificate in Management

Bachelor of Cyber Security

Bachelor of Information Systems

Bachelor of Business (Accounting)

Bachelor of Business

Diploma of Business

123 Lonsdale St, Melbourne VIC 3000
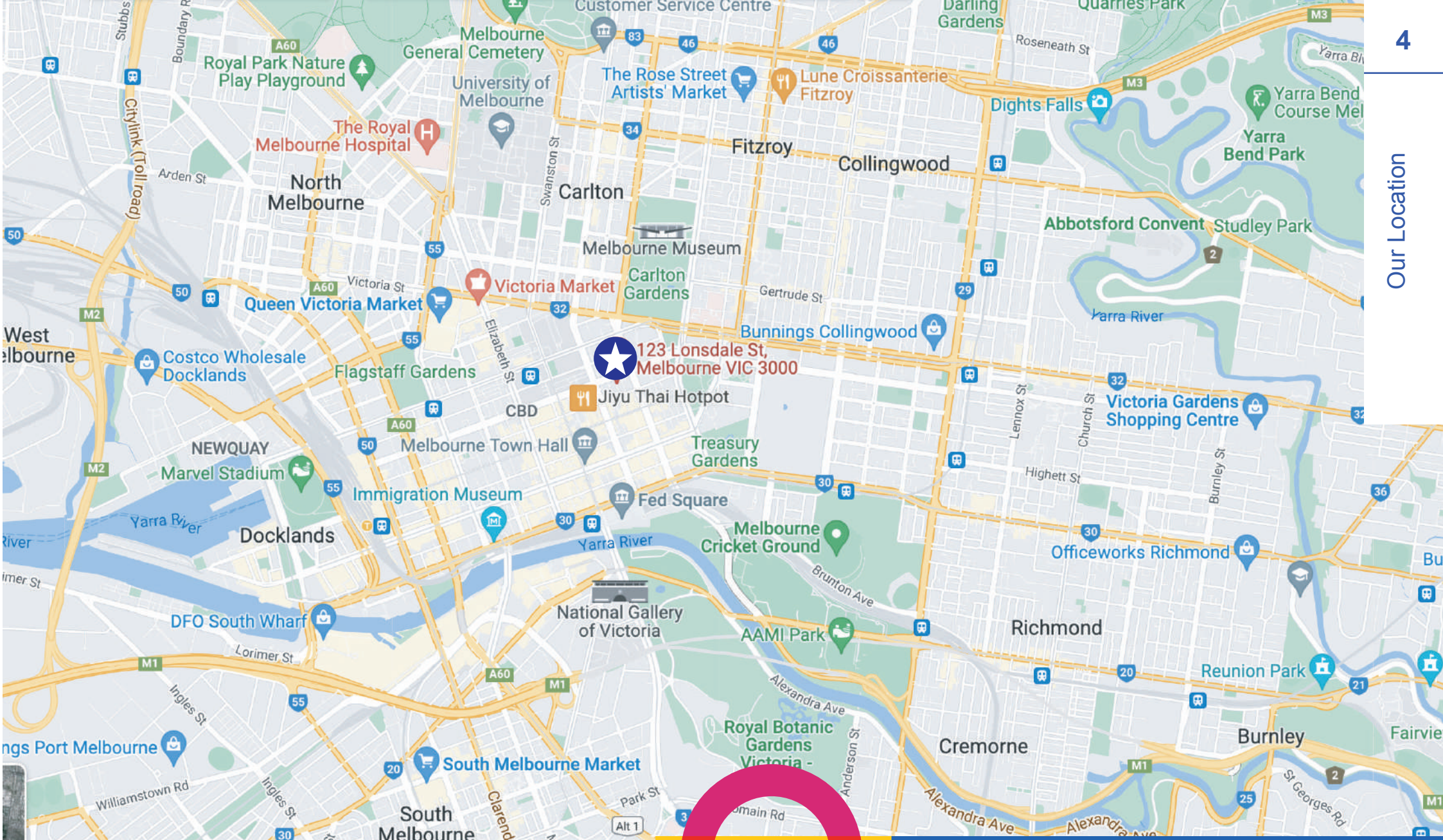
Key: ★ Ozford Institute of Higher Education

Nearby

1 Melbourne Museum	12 mins	🚶
2 National Gallery of Victoria	21 mins	🚶
3 Melbourne Cricket Ground	23 mins	🚶
4 Flinders Street	19 mins	🚶
5 Treasury Gardens	11 mins	🚶
6 State Library Victoria	7 mins	🚶
7 ACMI	13 mins	🚶
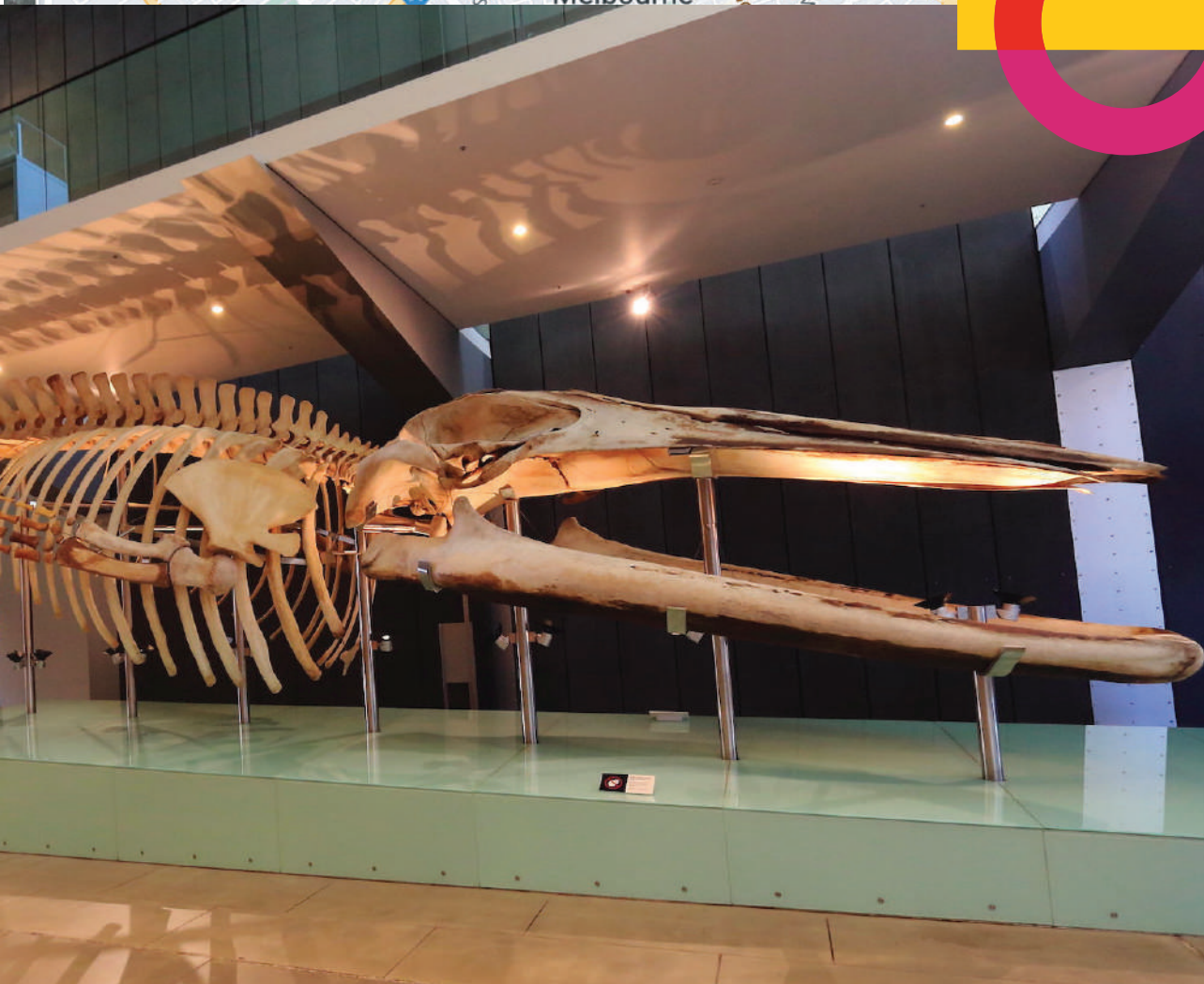
Our Promise

Student support and openess to the new opportunities for student is always our concern to help students to reach their goals.

Home away from Home

Facilities
Student chill zone with free wifi, free printer service, microwave and 65" television sets to refresh yourself.

A Warm Reception
On your first day you will meet our friendly student services team. We know you by you name and accept you for who you are.

Support
Our student services team is here to help you settle in as quickly as possible. On your first day you will have an in depth induction covering everything related to Australia and things to consider when you will be in Australia.

We are a student-powered Institute

Student Ambassadors
We are a student-powered Institute. Student Ambassadors are invited to represent the student body, share their experience inside the institute and promote & organise social activites

Feedback and Surveys
We survey our students every month/term to find out what they think about the institute and what they would lke to see on the social programme.

Elearning Platform
Our App provies and easy tool to access information regarding the classes, assessments and give feedback on student performance.

Social Media
Vsit our Facebook page, sign up to events and discover what is going on in the insitute.

Life at Ozford

Ozford recognises that supporting our students in developing their career goals is an integral part of their learning journey. We provide an on-campus Job Ready Training program and placement for all students. The training program provides students with guidance about the job application process, resume writing, interview techniques and employment updates. Individual appointments can also be organised for students to meet the Student Success Coach for personalised support.

At Ozford

Job Ready Program, OzFolio, Lifeskills, and Internship Program (JOLI)

Student Success Program

Regular guest speakers & workshops

Community engagement activities

Around the Ozford

Melbourne tour

Student excursion

Get out in Melbourne with your friends

Museums and galleries

World class shopping

Student events

Music festivals

Visit us on Facebook and Instagram to see our social programme in action

f ⧉ **@ozfordaustralia**

Sushmita Dhakal

One of the best aspects of my experience at Ozford was its incorporation of practical learning alongside the theory. We get the chance to be taught by experienced tutors, who are leaders and experts in their fields. My experience here definitely opened my eyes about business practices and real-life processes that take place in both the national and international scale. Moreover, acquiring experience makes us stand out from the plethora of students graduating from the multiple courses and providers around Melbourne. Strong of my experience and knowledge acquired through the college, I was fortunate to get an opportunity in the field of accounting, which I could only have dreamt of in the past. This was made possible thanks to the job-ready skills I picked up during my Bachelor of Business (Accounting) at Ozford. I am thankful for their support and advice that greatly impacted my career for the best. Now settled in Canberra, I am doing the most of my degree, and enjoy any and every opportunity that I come across in the field of Accounting.

Enzo Peperkamp

After studying and graduating from VCE at Ozford with an ATAR of 95.25, I am now studying a double degree of Engineering and Computer Science at the University of Swinburne while concurrently embracing my responsibilities as a Marketing & Student Recruitment Officer back here, in Ozford. Reminiscing over my days at Ozford brought back many happy memories: with a dynamic and quirky teaching team, I really established a bond with those who were looking after us and our academic success.

Knowledge is power

Explore Yourself with Undergraduate Courses

BIS (CRICOS Code 113296F)

Bachelor of Information Systems

6 Trimesters   3 Years

BCyberSec (CRICOS Code 113297E)

Bachelor of Cyber Security

6 Trimesters   3 Years

BBus(Acc)

Bachelor of Business (Accounting)

(CRICOS Code 088193C)

6 Trimesters

3 Years

BBus

Bachelor of Business

(CRICOS Code 088192D)

6 Trimesters

3 Years

DipBus

Diploma of Bussiness

(CRICOS Code 088194B)

2 Trimesters

1 Year

BIS

Bachelor of Information Systems

CRICOS Code: 113296F

The global demand for information and communication technology (ICT) professionals is strong and growing. In Australia, ICT is one of the top five industries hiring new staff members in Australia. According to the Australian Computer Society, Australia will need 520,000 additional qualified ICT staff in 2026 compared to 2019. Internationally, 24 developed countries report a shortage of software engineers and developers, and 11 countries report a shortage of ICT data analysts.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 3 years (6 Trimesters)

Course Requirements
22 core units
PLUS Internship (equivalent to 2 units)

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.0 (no band score less than 5.5) or equivalent

Academic Entry Requirements

Domestic School Leavers
Successful completion of Year 12 in Australia or equivalent

International Students
Successful completion of Year 12 inAustralia or equivalent. An approved University Foundation or formal Australian Certificate IV program may also be taken to satisfy this entry requirement.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The overall purpose of the Bachelor of Information Systems (BIS) course is to develop competent and practical practitioners who add value to the professional ICT community. The course is designed to combine essential knowledge in core business disciplines with advanced knowledge in ICT. Students will learn the principles behind the design of information systems and how ICT can be used to help organisations to meet their needs. Contemporary and emerging ICT topics such as big data, block chain, business intelligence and Internet of Things are incorporated into the course to ensure the graduates are immersed with the latest developments in ICT.

Career Outcomes

- Business Analyst
- Database Administrator
- Information Systems Analyst
- ICT Consultant
- Systems Analyst

Core Units

- ICT 1100 Business Information Systems
- MKT 1100 Marketing Principles
- ACC1100 Accounting for Decision Making
- ECO1100 Economic Principles
- LAW1100 Commercial Law
- STA1100 Business Statistics
- MGT1100 Management Principles
- MGT1000 Ethics and Corporate Social Responsibility
- CT2100 Introduction to Computer Networking
- ICT2110 ICT Professional Practice and Communication
- ICT2200 Database Systems
- ICT2210 System Analysis and Design
- ICT2220 Introduction to Cyber Security
- ICT2300 Data Analytics
- ICT2310 Information System Management
- ICT2320 Enterprise System
- ICT3100 Security Management and Governance
- ICT3110 System Implementation and Service Management
- MGT3100 Project Management
- ICT3200 Business Intelligence
- ICT3210 e-Business Systems
- ICT3220 Knowledge Management Systems
- WIL3500 Internship

BCyberec

Bachelor of Cyber Security

CRICOS Code: 113297E

Cyber security is the practice of protecting computer systems, networks, programs and information from disruption, theft, loss or damage. It is a fast growing area within the information and communication technology (ICT) field. According to AustCyber, Australia will need 17,000 additional cyber security professionals by 2026 to counter the growing threat of cyber crime. Internationally, the number of unfilled cyber security jobs worldwide grew from 1 million to 3.5 million between 2003 and 2021.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 3 years (6 Trimesters)

Course Requirements
22 core units
PLUS Internship (equivalent to 2 units)

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.0 (no band score less than 5.5) or equivalent

Academic Entry Requirements

Domestic School Leavers
Successful completion of Year 12 in Australia or equivalent

International Students
Successful completion of Year 12 inAustralia or equivalent. An approved University Foundation or formal Australian Certificate IV program may also be taken to satisfy this entry requirement.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The overall purpose of the Bachelor of Cyber Security (BCyberSec) course is to develop competent and practical cyber security practitioners. The course is designed to combine essential knowledge in core business disciplines with advanced knowledge in cyber security. Students will learn the skills to identify, investigate and counter cyber threats. Contemporary and emerging ICT topics such as big data, block chain, business intelligence and Internet of Things are also incorporated into the course to ensure the graduates are immersed with the latest developments in ICT.

Career Outcomes

- Cyber Security Consultant
- Cyber Security Analyst
- Digital Forensic Analyst
- Information Systems Analyst
- Penetration Tester
- Security Architect

Core Units

- ICT 1100 Business Information Systems
- MKT 1100 Marketing Principles
- ACC1100 Accounting for Decision Making
- ECO1100 Economic Principles
- LAW1100 Commercial Law
- STA1100 Business Statistics
- MGT1100 Management Principles
- ICT2100 Introduction to Computer Networking
- ICT2110 ICT Professional Practice and Communication
- ICT2200 Database Systems
- CT2210 System Analysis and Design
- ICT2220 Introduction to Cyber Security
- ICT2400 Introduction to Programming
- ICT2410 Network Security
- ICT2420 ICT Crime
- ICT3100 Security Management and Governance
- ICT3110 System Implementation and Service Management
- ICT3300 Network Architecture and Protocals
- MGT3100 Project Management
- ICT3310 Vulnerability Assessment and Penetration Testing
- ICT3320 Digital Forensics
- WIL3500 Internship

BBus(Acc)

Bachelor of Business (Accounting)

CRICOS Code: 088193C

The Bachelor of Business (Accounting) course has been designed to prepare students for a career in a variety of accounting or finance related position in accounting practices, small, medium and large enterprises, financial instituition and government agencies.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 3 years (6 Trimesters)

Course Requirements
22 core units
PLUS Internship (equivalent to 2 units)

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.0 (no band score less than 5.5) or equivalent

Academic Entry Requirements

Domestic School Leavers
Successful completion of Year 12 in Australia or equivalent

International Students
Successful completion of Year 12 inAustralia or equivalent. An approved University Foundation or formal Australian Certificate IV program may also be taken to satisfy this entry requirement.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The contents and structure of the Bachelor of Business (Accounting) course satisfy the professional bodies' requirements for the intellectual, technical, personal and organisational skills that are expected of an accounting/financial professional.

The course provides students with membership pathway to CPA Australia, Institute of Certified Management Accountants (ICMA), Association of Chartered Certified Accountants (ACCA) and Chartered Accountants Australia and New Zealand (CAANZ), ensuring that students receive recognition of their skills and knowledge within their chosen profession.

The course also includes an internship opportunity, which is specifically deigned to provide practical experience in a work based environment for students.

8 Core Units

- ICT1100 Business Information Systems
- MKT1100 Marketing Principles
- ACC1100 Accounting for Decision Making
- ECO1100 Economic Principles
- LAW1100 Commercial Law
- STA1100 Business Statistics
- MGT1100 Management Principles
- MGT1000 Ethics, Sustainability & Social Responsibility

8 Accounting Specialisation Units*
plus Internship (2 units)

- LAW2100 Corporations Law
- ACC2100 Financial Reporting
- ACC2110 Management Accounting
- FIN2100 Corporate Finance
- ACC3200 Auditing & Assurance
- LAW3100 Taxation Law
- ACC3100 Corporate Accounting
- ACC2111 Accounting Principles
- WIL3500 Internship (equivalent to 2 units)

Elective Units**

- ACC2120 Accounting Information Systems
- ACC3300 Accounting Theory
- MKT2100 Marketing Research
- MKT2120 Internet Marketing
- MKT2130 Integrated Marketing Communications
- MKT3100 International Marketing
- MKT3150 Services Marketing
- MKT1110 Consumer Behaviour
- HRM2100 Human Resources Management
- MGT2100 Operations Management
- MGT2110 Quality Management
- MGT2120 International Management
- MGT3100 Project Management
- MGT3150 Strategic Management
- ENT3100 Innovation and Entrepreneurship
- HRM2120 Organisational Behaviour

* CPA/CA requirement
** Elective unit availability is subject to minimum enrolment numbers.

Possible Career Outcomes

Management Accountant
Financial Accountatnt / Taxation Consultant / Auditor

BBus

Bachelor of Business

CRICOS Code: 088192D

The Bachelor of Business suite of units allows students to undertake studies in business and management related fields, preparing you for a variety of career opportunities, including marketing, general business management, human resource marketing and accounting.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 3 years (6 Trimesters)

Course Requirements
22 core units
PLUS Internship (equivalent to 2 units)

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.0 (no band score less than 5.5) or equivalent

Academic Entry Requirements

Domestic School Leavers
Successful completion of Year 12 in Australia or equivalent

International Students
Successful completion of Year 12 inAustralia or equivalent. An approved University Foundation or formal Australian Certificate IV program may also be taken to satisfy this entry requirement.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The Bachelor of Business course is comprised of various business-related disciplines including accounting, economics, information systems, law, management, marketing, statistics and ethics, which are informed by both theory and practice of operation of small and large enterprises in Australia and internationally. The course allows students to choose three specialisation from management, marketing, and accounting. The program potentially provides students with membership pathways to the Australian Marketing Institute and Institute of Managers and Leaders Australia and New Zealand, ensuring that students receive recognition of their skills and knowledge within their chosen professions. The course also includes and internship opportunity which is specifically designed to provide practical experience in a work-based environment for students.

8 Core Units

- ICT1100 Business Information Systems
- MKT1100 Marketing Principles
- ACC1100 Accounting for Decision Making
- ECO1100 Economic Principles
- LAW1100 Commercial Law
- STA1100 Business Statistics
- MGT1100 Management Principles
- MGT1000 Ethics, Sustainability & Social Responsibility

6 Management Specialisation Units
Plus Internship (2 units)

- HRM2100 Human Resources Management
- MGT2120 International Management
- MGT3100 Project Management
- MGT3150 Strategic Management
- ENT3100 Innovation and Entrepreneurship
- HRM2120 Organisational Behaviour
- WIL3500 INTERNSHIP (equivalent to 2 units)

6 Marketing Specialisation Units
Plus Internship (2 units)

- MKT2100 Marketing Research
- MKT2120 Internet Marketing
- MKT2130 Integrated Marketing Communications
- MKT3100 International Marketing
- MKT3200 Strategic Marketing
- MKT1110 Consumer Behaviour
- WIL3500 INTERNSHIP (equivalent to 2 units)

6 Accounting Specialisation Units
Plus Internship (2 units)

- ACC2100 Financial Reporting
- FIN2100 Corporate Finance
- ACC2110 Management Accounting
- ACC3100 Corporate Accounting
- LAW2100 Corporations Law
- ACC2111 Accounting Principles
- WIL3500 INTERNSHIP (equivalent to 2 units)

8 Elective Units
(Refer to the list on page 12)

Possible Career Outcomes

Account Specialisation
Management Accountant,
Financial Accountant,
Accounts Manager

Management Specialisation
General Manager,
Human Resource Manager,
Operation Manager

Marketing Specialisation
Marketing Analyst, Marketing Assistant,
Marketing Coordinator, Marketing
Communications Manager,
Marketing Manager, Marketing Strategist

DipBus

Diploma of Business

CRICOS Code: 088194B

A Diploma of Business qualification can lead to a variety of opportunities in today's global economy in public service, education, health, manufacturing, service industries, e-commerce, mining and retail.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 1 year (2 Trimesters)

Course Requirements
8 core units

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 5.5 (no band score less than 5.0) or equivalent

Academic Entry Requirements

Domestic School Leavers
Successful completion of Year 12 in Australia or equivalent

International Students
Successful completion of Year 12 in Australia or equivalent. An approved University Foundation or formal Australian Certificate IV program may also be taken to satisfy this entry requirement.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The Diploma of Business course is designed to provide a study option for students who either do not seek, or are unable to commit to the time required to complete a three-year undergraduate degree.
As well as having value in its own right, students who succesfully complete the diploma can be admitted to the second year of either the Bachelor of Buiness or Bachelor of Business (Accounting) degree with full credit reducing the time required for degree completion to only two years.

8 Core Units

*   ICT1100 Business Information Systems
*   MKT1100 Marketing Principles
*   ACC1100 Accounting for Decision Making
*   ECO1100 Economic Principles
*   LAW1100 Commercial Law
*   STA1100 Business Statistics
*   MGT1100 Management Principles
*   MGT1000 Ethics, Sustainability & Social Responsibility

Possible Career Outcomes

Administrator Assistant
Management Assistant
Accounts Clerk

Assessment Methods

Assessment methods used for each course will vary depending on the individual unit of study. Generally, assessment will comprise one of more of the following methods with different percentage weightings being applied to each:

*   Class Test
*   Online Test or Quiz
*   Written Assignment
*   Oral Class Presentation
*   Examination

For example, one unit has the following assessment items:

*   Class presentation (Individual class presentation based on group assignment; Topics 5-10) – 10%
*   Group Assignment (Topics 5-10) (2500 words-written) – 30%
*   Exam (All topics; 3 hours duration) – 60%

Explore Yourself More

with Post graduate Courses

MIT
Master of Information Technology (MIT)

(CRICOS Code 115641M)

- 4 Trimesters
- 2 Years

MBA
Master of Business Administrator (MBA)

(CRICOS Code 107422M)

- 4 Trimesters
- 2 Years

MPA
Master of Professional Accounting (MPA)

(CRICOS Code 107423K)

- 4 Trimesters
- 2 Years

GradDipIT
Graduate Diploma in Information Technology

(CRICOS Code 115640A)

- 2 Trimesters
- 1 Year

GradDipMgt
Graduate Diploma in Management

(CRICOS Code 108433M)

- 2 Trimesters
- 1 Year

GradCertIT
Graduate Certificate in Information Technology

(CRICOS Code 115638F)

- 1 Trimesters
- 6 Months

GradCertMgt
Graduate Certificate in Management

(CRICOS Code 108433M)

- 1 Trimesters
- 6 Months

MIT

Master of Information Technology

CRICOS Code: 115641M

The global demand for information and communication technology (ICTprofessionals is strong and growing. In Australia, ICT is one of the top fivindustries hiring new staff members (Michael Page, 2021a, Robert Half2021) According to the Australian Computer Society, Australia will nee520,000 additional qualified ICT staff in 2026 compared to 2019 (Technology Decisions, 2021). Internationally, 24 developed countries report shortage of software engineers and developers and 11 countries report shortage of ICT data analysts (Michael Page, 2021b).

Course Overview

The overall purpose of the Master of Information Technology (MIT) course is to develop competent and practical practitioners who add value to the professional ICT community. The course is designed to enable students to gain advanced knowledge and expertise in ICT. Students will learn the principles behind the design of computing systems and how ICT can be used to help organisations to meet their needs. Contemporary and emerging ICT topics such as big data, block chain, business intelligence, cyber security and Internet of Things are incorporated into the course to ensure graduates are immersed in the latest developments in ICT.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 2 years (4 Trimesters)

Course Requirements
13 core units PLUS 3 cyber security specialisation units OR
3 data analytics specialisation units OR
3 software development specialisation units

Entry Requirements

Academic Entry Requirements

Domestic Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in any discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in any discipline.

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in any discipline; or
- Completion of an Australian Graduate Diploma (or equivalent) in any discipline.

English Entry Requirements
- IELTS score of a minimum of 6.5 with no band less than 6.0 or equivalent; or Recognised English Language Course: English for Academic Purposes from Ozford English Language Centre or another CRICOS listed English language qualification studied in Australia with outcomes equivalent to IELTS 6.5 with no band less than 6.0; or
- Completion of undergraduate or postgraduate degree, including Graduate Certificate or Graduate Diploma in Australia within the past two years; or
- Completion of a higher education qualification in English Language awarded by a recognised university in which English is the primary language.

Age Entry Requirements
- Applicants must be minimum 18 years of age prior to commencing this course at the Institute.

13 Core Units

- COM5981 Professional Communication
- ICT5000 Data Communication and Networks
- ICT5010 Database Design and Management
- ICT5020 Programming and Algorithms
- ICT5030 Computer Architecture
- ICT5100 Cyber Security Fundamentals
- ICT5110 Applied Statistics and Data Analytics
- ICT5120 Software and Systems Development
- ICT6010 Cloud Computing
- ICT6020 ICT Governance and Professional Issues
- ICT6100 ICT Research Methods
- ICT6110 ICT Capstone Project
- MGT6923 Global Project Management

3 Cyber Security Specialisation Units

- ICT6200 Network Security
- ICT6210 Penetration Testing
- ICT6220 Digital Forensics and Analysis

3 Data Analytics Specialisation Units

- ICT6300 Big Data Management
- ICT6310 Data Mining
- ICT6320 Data Visualisation

3 Software Development Specialisation Units

- ICT6400 Web and Mobile Application Development
- ICT6410 User Experience Design
- ICT6420 Software Analysis and Testing

Possible Career Outcomes

Business Analyst
Database Administrator
Information Systems Manager
ICT Consultant
Systems Analyst

MBA

Master of Business Administration

CRICOS Code: 107422M

Australian companies identified the following emerging skills in a recent survey conducted by the world Economic Forum: creativity, originality and initiative, analytical thinking and innovation, active learning, technology design and programming, complex problem-solving, critical thinking and analysis, leadership and social influence, emotional intelligence, reasoning and resilience, stress tolerance and flexibility. The Master Business Administration will seek to equip students with these skills and provide graduates with employment opportunities both domestically and globally. The skills students will acquire are transferable to many roles, as business graduates are strongly respresented across many industry sectors.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 2 years (4 Trimesters)

Course Requirements
8 core units Plus 7 MBA units Plus 1 elective units

Entry Requirements

English Entry Requirements
Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.5 (no band score less than 6.0) or equivalent

Academic Entry Requirements
General Entry
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The overall purpose of the Master of Business Administration (MBA) course is to develop competent, knowledgeable, and practical leaders who add value to the professional business community. Students will learn the principles behind an organisation's structure and operational challenges, along with how organisations and individuals meet these in the context of cultural diversity and in an ever-changing global environment.

An MBA is widely regarded as the degree of choice for those aspiring to management and leadership positions. Graduates of OIHE's MBA will have skills in marketing, organisational and financial strategies, global practices and key communication skills underpinning effective business leadership. MBA graduates should have a range of employment opportunities in roles such as: Business Executive, Business Consultant, Business Development Manager, Entrepreneur, Finance Manager, General Manager, Specialist Manager, Marketing Manager, Operations Manager, Program Manager and Sales Manager. The course will allow graduates to advance their career over a range of domestic and/or global business management settings.

Possible Career Outcomes

Business Executive, Business Consultant, Business Development Manager, Entrepreneur, Finance Manager, General Manager, Specialist Manager

8 Core Units

- COM5981 Professional Communications
- ACC5901 Financial Analysis and Decision Making
- STA5951 Quantitative Business Analysis
- ICT5941 Business Information System
- ECO5911 Managerial Economics
- LAW5916 Business Law
- ENT5966 Entrepreneurship
- MKT5961 Global Marketing Management

7 MBA Units

- FIN6931 Business Finance
- MGT6921 Leadership and Change Management
- ACC6902 Managerial Accounting
- HRM6971 Global Human Resource Management
- MGT6925 Globalisation and Business Strategy
- MGT6922 Professional Ethics and Corporate Governance
- WIL6991 Business Internship

1 Elective Units *

- MGT6923 Global Project Management
- ECO6912 Global Trade and Markets
- ICT6942 Business Data Analytics

Elective unit availability is subject to minimum enrolment numbers

WIL6991 Business Internship

The Business Internship unit is a core unit of both the Master of Professional Accounting and the Master of Business Administration courses and is designed as a project-based work-integrated learning activity for students.

The unit is designed to ensure that all students not only have contemporary industry-related experiences but are also engaged in higher-order work-related learning and competency development, particularly in the areas of project development, project analyses and project management, including interpersonal negotiation, oral and written communication skills.

It is expected that students in undertaking this unit will perceive themselves as creative problem solvers who can transform information into innovative solutions and strategies with sound ethical and moral and scholarly foundations. It is also expected that students in meeting the requirements of this unit, students will comply with all legal and regulatory requirements and promote sustainable business practices.

The unit is clearly designed to provide an overarching reflection, demonstration and application of the knowledge and skills gained from previously studied units. Students will normally be assigned to a project team prior to placement. Some team members may be part of the workplace and not involved in enrolled in the course or undertaking the internship unit. Students who are currently employed or working in a relevant course-related role will be able to have a suitable negotiated and approved work project recognised.

The unit will be under the academic supervision of WIL coordinators, informed by an agreed workplace supervisor, to provide the intellectual and scholarly base necessary to successfully complete the project.

MPA

Master of Professional Accounting

CRICOS Code: 107423K

Employment is projected to rise in 17 of the 19 industries over the five years to May 2023. Around two thirds of new jobs during this period are expected to come from four main industries, including Professional, Scientific and Technical Services (106,600, or 10.2%) with accountants comprising the biggest occupation group of this industry.

The accountancy profession is being moulded by large-scale changes ranging from globalisation to automation, cloud accounting and artificial intelligence. Australian companies in a recent survey conducted by the World Economic Forum, identified the following emerging skills: creativity, originality and initiative, analytical thinking and innovation, active learning, technology design and programming, complex problem-solving, critical thinking and analysis, leadership and social influence, emotional intelligence, reasoning and resilience, stress tolerance and flexibility. The Master of Professional Accounting will seek to equip students with a number of the above skills to qualify for membership to professional accounting bodies. and provide graduates with an internationally recognised set of credentials and employment opportunities both domestically and globally.

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 2 years (4 Trimesters)

Course Requirements
8 core units Plus 8 MPA units

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module): Overall score of 6.5 (no band score less than 6.0) or equivalent

Academic Entry Requirements

General Entry
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

A publication by the Department of Education, Skills and Employment, provides an overview of trends in the Australian labour market to support job seekers and providers, career advisers, people considering future training and work and people interested in labour market issues. According to this report, accountants represent the biggest occupation group in Australia making up over 39% of the employed occupation groups. More than three quarters of this group hold a bachelor's degree or higher qualifications. Accountants represent the second biggest occupation group after registered nurses and followed by primary school teachers.

The Master of Professional Accounting (MPA) course is designed principally for students from non-accounting backgrounds who wish to make a career change or simply to develop an understanding of the technical and social role accounting plays in contemporary business. As such, the MPA is a broad-based qualification that integrates the core accounting studies with authentic learning experience gained through participating in a Business Internship as a work integrated learning unit.

This program will help students develop the skills and expertise they need for a rewarding career in accounting. Students are expected to develop the knowledge and expertise to future-proof their career, where they will undertake advanced learning in both theory and professional practice and learn to solve critical accounting and business problems in innovative ways.

Possible Career Outcomes

An external auditor and assurance specialist and insolvency specialist may be avhiebable in the longer term, further professional qualifications would be required

8 Core Units

- COM5981 Professional Communications
- ACC5901 Financial Analysis and Decision Making
- STA5951 Quantitative Business Analysis
- ICT5941 Business Information Systems
- ECO5911 Managerial Economics
- LAW5916 Business Law
- ENT5966 Entrepreneurship
- MKT5961 Global Marketing Management

8 MBA Units

- ACC6902 Managerial Accounting
- ACC6903 Financial Reporting
- ACC6904 Advanced Financial Accounting
- FIN6931 Business Finance
- ACC6905 Auditing and Compliance
- LAW6917 Taxation Law
- MGT6922 Professional Ethics and Corporate Governance
- WIL6991 Business Internship

WIL6991 Business Internship

The Business Internship unit is a core unit of both the Master of Professional Accounting and the Master of Business Administration courses and is designed as a project-based work-integrated learning activity for students.

The unit is designed to ensure that all students not only have contemporary industry-related experiences but are also engaged in higher-order work-related learning and competency development, particularly in the areas of project development, project analyses and project management, including interpersonal negotiation, oral and written communication skills

It is expected that students in undertaking this unit will perceive themselves as creative problem solvers who can transform information into innovative solutions and strategies with sound ethical and moral and scholarly foundations. It is also expected that students in meeting the requirements of this unit, students will comply with all legal and regulatory requirements and promote sustainable business practices.

The unit is clearly designed to provide an overarching reflection, demonstration and application of the knowledge and skills gained from previously studied units.

Students will normally be assigned to a project team prior to placement. Some team members may be part of the workplace and not involved in enrolled in the course or undertaking the internship unit. Students who are currently employed or working in a relevant course-related role will be able to have a suitable negotiated and approved work project recognised.

The unit will be under the academic supervision of WIL coordinators, informed by an agreed workplace supervisor, to provide the intellectual and scholarly base necessary to successfully complete the project.

GradDipIT

Graduate Diploma in Information Technology

CRICOS Code: 115640A

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 6 Months

Course Requirements
5 Core Units PLUS 3 electives

Course Overview

The Graduate Diploma in Information Technology course is designed for students who are seeking to broaden their skills and expand their employment opportunities, or as a pathway to further education. The course will enable students to develop knowledge and skills in Information and Communication Technology (ICT) by undertaking foundational units including networking, database, programming, and computer architecture in conjunction with electives from a range of postgraduate ICT units. The Graduate Diploma in Information Technology can be taken as a stand-alone course or as a pathway to the Master of Information Technology course.

5 Core Units

- ICT5000 Data Communication and Networks
- ICT5010 Database Design and Management
- ICT5020 Programming and Algorithms
- ICT5030 Computer Architecture
- COM5981 Professional Communications

3 Electives

- ICT5100 Cyber Security Fundamentals
- ICT5110 Applied Statistics and Data Analytics
- ICT5120 Software and Systems Development
- MGT6923 Global Project Management
- ICT6010 Cloud Computing
- ICT6020 ICT Governance and Professional Issues
- ICT6100 ICT Research Methods
- ICT6110 ICT Capstone Project
- ICT6200 Network Security
- ICT6210 Penetration Testing
- ICT6220 Digital Forensics and Analysis
- ICT6300 Big Data Management
- ICT6310 Data Mining
- ICT6320 Data Visualisation
- ICT6400 Web and Mobile Application Development
- ICT6410 User Experience Design
- ICT6420 Software Analysis and Testing

Entry Requirements

Academic Entry Requirements

Domestic Students

- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- A minimum of three years equivalent full-time relevant managerial or professional experience;or
- A minimum of five years equivalent full-time relevaten work experience

International Students

- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- A minimum of three years equivalent full-time relevant managerial or professional experience;or
- A minimum of five years equivalent full-time relevaten work experience

English Entry Requirements

- IELTS score of a minimum of 6.0 with no band less than 6.0 or equivalent; or
- Recognised English Language Course: English for Academic Purposes from Ozford English Language Centre or another CRICOS listed English language qualification studied in Australia with outcomes equivalent to IELTS 6.0 with no band less than 6.0; or
- Completion of undergraduate or postgraduate degree, including Graduate Certificate or Graduate Diploma in Australia within the past two years; or
- Completion of a higher education qualification in English Language awarded by a recognised university in which English is the primary language.

Age Entry Requirements

- Applicants must be minimum 18 years of age prior to commencing this course at the Institute.

GradDipMgt

Graduate Diploma in Management

CRICOS Code: 107424J

According to an Australian Government Report, projected annual employment growth for all managerial occupations for the five years to May 2024 is 6.2%. For specialist managers, there are larger predicted increases. The notable examples include Business Administration Managers (12.1% projected annual employment growth), Corporate Services Managers (14.9% projected annual employment growth) and Reseearch and Development Managers (10% projected annual employment growth).

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 1 year (2 Trimesters)

Course Requirements
8 Core Units
Successful completion of Graduate Diploma in Management will allow articulation into the Master of Business (MBA) or Master of Professional Accounting (MPA) course

Entry Requirements

English Entry Requirements

Domestic School Leavers
n/a

International Students
IELTS (Academic Module score of minimum of 6.0 with no band lesss than 6.0 or equivalent.

Academic Entry Requirements
Domestic School Leavers
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The Graduate Diploma in Management is designed for those students who are seeking to broaden their skills and expand their employment opportunities, or as a pathway to further education. Students will develop key foundation competencies to successfully carry out a management role. The course will develop knowledge and skills related to key management functions such as financial and quantitative business analysis, economic analysis, entrepreneurial and global marketing management opportunities, as well as the legal issues that affect managers, and leaders of organisations. The Graduate Diploma in Management can be taken as a stand-alone course or as a pathway to the Master of Business Administration or Master of Professional Accounting.

8 Core Units

- COM5981 Professional Communications
- ACC5901 Financial Analysis and Decision Making
- STA5951 Quantitative Business Analysis
- ICT5941 Business Information Systems
- ECO5911 Managerial Economics
- LAW5916 Business Law
- ENT5966 Entrepreneurship
- MKT5961 Global Marketing Management

Possible Career Outcomes

Operations Manager
Corporate Strategist
Administration Manager
Croporate Leader

GradCertIT

Graduate Certificate in Information Technology

CRICOS Code: 115638F

Course Overview

The Graduate Certificate in Information Technology course is designed for students who are seeking to gain foundational knowledge and skills in Information and Communication Technology (ICT) by undertaking units including networking, database, programming, and computer architecture. The Graduate Certificate in Information Technology can be taken as a stand-alone course or as a pathway to the Master of Information Technology course.

4 Core Units

- ICT5000 Data Communication and Networks
- ICT5010 Database Design and Management
- ICT5020 Programming and Algorithms
- ICT5030 Computer Architecture

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 6 Months (1 Trimester)

Course Requirements
4 Core Units

Entry Requirements

Academic Entry Requirements

Domestic Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- A minimum of three years equivalent full-time relevant managerial or professional experience;or
- A minimum of five years equivalent full-time relevaten work experience

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- A minimum of three years equivalent full-time relevant managerial or professional experience;or
- A minimum of five years equivalent full-time relevant work experience

English Entry Requirements
- IELTS score of a minimum of 6.0 with no band less than 6.0 or equivalent; or
- Recognised English Language Course: English for Academic Purposes from Ozford English Language Centre or another CRICOS listed English language qualification studied in Australia with outcomes equivalent to IELTS 6.0 with no band less than 6.0; or
- Completion of undergraduate or postgraduate degree, including Graduate Certificate or Graduate Diploma in Australia within the past two years; or
- Completion of a higher education qualification in English Language awarded by a recognised university in which English is the primary language.

Age Entry Requirements
- Applicants must be minimum 18 years of age prior to commencing this course at the Institute.

GradCertMgt

Graduate Certificate in Management

CRICOS Code: 108433M

Study Mode
Full-time, face to face

Location
333, Queens Street Melbourne Victoria 3000

Duration
Full-time, 6 Month (1 Trimester)

Course Requirements
2 core units Plus 2 elective units
Successful completion of Graduate Certificatre in Management will allow articulation into the Master of Business Administration (MBA) or Master of Professional Accounting (MPA Course)

Entry Requirements

English Entry Requirements
Domestic School Leavers
n/a

International Students
IELTS (Academic Module score of minimum of 6.0 with no band lesss than 6.0 or equivalent.

Academic Entry Requirements
Domestic School Leavers
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

International Students
- Completion of an Australian Bachelor's degree (or equivalent) in any discipline; or
- Completion of an Australian Graduate Certificate (or equivalent) in similar discipline;or
- Completion of an Australian Graduate Diploma (or equivalent) in similar discipline.

Minimum Age
Students must be minimum 18 years of age prior to commencing a course at the Institute.

Course Overview

The overall purpose of the Graduate Certificate in Management (GradCertMgt) program is to develop competent and practical practitioners who add value to the professional business community. The course is designed to provide students an opportunity to develop advanced knowledge and skills in various business disciplines. Students will learn the principles behind an organisation's structure and operational challenges, along with how organisations and individuals meet these in the context of cultural diversity and in an ever-changing global environment.

Graduates of OIHE's GradCertMgt will have skills in accounting, marketing, and key communication skills underpinning effective business operations. GradCertMgt graduates should have a range of employment opportunities in roles such as: Business Consultant, Business Development Manager, Entrepreneur, Finance Manager, General Manager, Marketing Manager, Operations Manager, Program Manager and Sales Manager. The course will allow graduates to advance their career over a range of domestic and/or global business management settings.

2 Core Units

- ACC5901 Financial Analysis and Decision Making
- MKT5961 Global Marketing Management

Elective Units *

- COM5981 Professional Communications
- ECO5911 Managerial Economics
- ENT5966 Entrepreneurship
- ICT5941 Business Information Systems
- LAW5916 Business Law
- STA5951 Quantitative Business Analysis

Possible Career Outcomes

Business Consultant,
Business Development Manager,
Entrepreneur, Finance Manager,
General Manager, Marketing Manager,
Operations Manager,
Program Manager and Sales Manager

2025

TRIMESTER DATES

Trimester 1	11 March - 18 July
Trimester 2	04 August - 31 December
Trimester 3	08 December - 27 February 2025

	INTAKES	ORIENTATION
Trimester 1	11 March	03 March
Mid Intake	28 April	21 April
Trimester 2	04 August	28 July
Mid Intake	22 September	15 September
Trimester 3	08 December	01 December

How to Apply

Application

Application Assessment

Offer Letter

Accepting Offer

Making Payment

Electronic Confirmation of Enrolment

Visa Application

Homestay and Airport Pick-up

Arriving in Melbourne

Send your applications to
admissions@ozford.edu.au

Visit us on Facebook and Instagram to get regular updates

#ozfordaustralia

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