



Where parents require Ozford to accept the responsibility for approving the accommodation, support and general welfare (CAAW) arrangements for a student who is under the age of 18, parents will be required to complete this form and make the relevant CAAW payment. In addition, a monthly care provision fee is applicable until the student turns 18.

Alternatively, the student can stay in Australia with a 'nominated guardian' approved by the Department of Home Affairs.

Student First Name:		Student Surname:						
Date of Birth:	d	d	m	m	y	y	Gender:	Male / Female / Indeterminate

Please tick the appropriate box and ensure you fill in the relevant section.

**Option 1: I agree for Ozford to organise a Homestay for my child.**

Please fill in the **Homestay & Airport Pickup Application Form** and make a payment of AUD\$2,350\*. This fee includes:

- Airport pick up (\$30 Surcharge for flight arriving between 11 pm – 5 am)
- The Homestay application fee
- The first 4 weeks homestay fee
- CAAW 1 administration fee

\*price is subject to change without prior notice.

**Option 2: I agree for my child to live with a relative/family friend over the age 21 and nominate the person to act as the primary care-giver for my child.**

A payment of \$350\* is required by Ozford as CAAW Administration fee. The relative/friend needs to fill in an **Approved Carer Application form** (see page 2) and provide Ozford with the required supporting documents. This person also needs to be living in Melbourne permanently and can be proven of good character.

Name of Relative/Friend:		Relationship:						
Date of Birth:	d	d	m	m	y	y	Gender:	Male / Female / Indeterminate
Telephone (Home):							Mobile:	
Email:								
Address:								

Before the student's commencement at Ozford, it is the parents and student's responsibility to inform Ozford of any changes to the above arrangement. After the student's commencement at Ozford, students must seek approval from Ozford to have any changes to the above arrangement. Students risk being reported to the Department of Home Affairs (DHA) and visa cancelled if they make alternative arrangement without approval from Ozford.

Father's Full Name:		Mother's Full Name:	
Father's Signature:		Mother's Signature:	
Date:		Date:	
Mobile:		Mobile:	
Telephone (Home):		Email:	
Address:			



Please fill in this form if you agree to act as the primary care giver for a student under the age of 18. The assessment process will include a face to face interview and a house inspection by Ozford.

Carer First Name:		Carer Surname:	
Date of Birth:		Gender:	
Phone Number:		Mobile:	
Occupation:		Email:	
Address:			
Student First Name:		Student Surname:	
Date of Birth:		Gender:	
Relationship with the Student:			

Please submit the following documents together with this application form (please tick):

<input type="checkbox"/> Working with Children Check	<input type="checkbox"/> AFP - National Police Check	<input type="checkbox"/> Copy of Passport & Visa	<input type="checkbox"/> Copy of Driver's License
------------------------------------------------------	------------------------------------------------------	--------------------------------------------------	---------------------------------------------------

### Agreement:

- I declare that I am over the age of 21 and live in Melbourne permanently
- I have undertaken the AFP National Police Check and provided a copy to Ozford
- All household members over the age of 18 living with me have undertaken a Working with Children Check and provided a copy to Ozford
- I agree to accept the responsibility to act as the primary care-giver for the above student and ensure student resides with me until he/she turns 18
- I understand that as the care-giver of the above-named student I am responsible for his/her general well-being and welfare while the student is under the age of 18 and studying in Australia
- I agree to contact Ozford if the student is not able to attend class or does not return home overnight
- I agree to maintain contact with the student's parents and Ozford on a regular basis
- I will liaise with Ozford as required to ensure the student understand and abide the rules and regulations of Ozford and the Department of Home Affairs
- I agree for Ozford to visit my house to verify and check that the arrangement is appropriate to the student's age and needs
- I understand Ozford has the right to cancel the arrangement and transfer the student to a Homestay at any time for the best interest of the student
- I agree to inform Ozford within 2 working days if any of my contact details above change

I declare that the information provided on this form is true and correct, and I agree to abide by all the conditions listed above.

Signature of carer: \_\_\_\_\_

Date: \_\_\_\_\_

### Office Use Only:

- National Police Check / Working With Children Check Received
- Copy of Driver's Licence Received
- Copy of Passport and Visa Received
- Follow up items: \_\_\_\_\_